



SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

S.CHANDRA MAHILA MAHAVIDYALAYA SAKOLI

GADKUMBHALI ROAD SAKOLI DIST-BHANDARA

441802

www.scmmsakoli.org

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

DK Health and Welfare Society was founded with a view to bring about social change by imparting quality education in remote villages. Society has been running 3-degree colleges in backward and rural areas successfully. S. Chandra Mahila Mahavidyalaya Sakoli was established with the aim to impart quality higher education to girl students from impoverished, rural, and inaccessible regions. The college offers courses in the faculties of Arts and Home Science. Our institution is affiliated to Rashtrasant Tukdoji Maharaj Nagpur University Nagpur. The Institution is a grant-in-aid women's college in Sakoli taluka. The Institution is registered under the All-India Survey of Higher Education (AISHE) by MHRD and the Management Information System (MIS) of the Government of Maharashtra. The college aims to provide education socially, economically, and educationally disadvantaged students, and to attain this aim we have been striving hard since the inception of the institute. The college offers a BA and BSc (Home Science) three years degree programme. The intake capacity for each course is 120.

Our college is situated in Sakoli which is on National Highway (NH53). Sakoli is about 40 kilometers away from Bhandara. Bhandara district is well known for its agriculture and ample water resources. So, the students come from rural areas and have diverse backgrounds. To maintain an academic environment in the college attention is always paid to effective teaching and facilitating learning. Our well-experienced and dedicated faculty, National Social Service Scheme, Competitive Exam Guidance Cell, etc play a vital role in the all-around development of our students.

The college offers free-of-cost guidance in preparing for various competitive exams under the aegis of the Competitive Exams Guidance Center. The guest speakers are invited to deliver a talk on their expertise. The students are informed about the Exams, Paper Patterns, Results, Advertisements, Method of Application, and Best Study Material.

Vision

Promoting education among students from rural and backward areas and developing self-reliant, competent, and ideal students with moral character.

Mission

- To impart value-based quality education to girl students from all strata of life.
- To create role models for women in society through upliftment and empowerment.
- Trying to make students self-reliant, and capable of performing basic duties.
- To inculcate freedom, equality, brotherhood, justice, and humanity among the students.
- Creating a conducive atmosphere for practical knowledge and confidence in students.

- To instill a sense of social responsibility towards nation-building.
- To create strong, well-mannered, and disciplined young women by training them in various sports and games.
- To foster global competence for employability by knowledge, skills, and attitude to meet the challenges of time.
- To give scope and opportunities to hidden qualities in the students.
- To help maintain the balance between nature and the environment.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- Motivate students from rural and Naxal areas to get higher education.
- 100% granted only women's college in Sakoli Tahsil
- Only college to provide home science courses in our area
- 100% of teachers appointed against the sanctioned post.
- Qualified, Experienced, Dedicated, and Well-trained teachers
- Faculties participate in seminar conferences & publish papers in National/ International journal
- Faculty members are paper setters, moderators, and paper valuers in RTM Nagpur University Nagpur as well as Gondwana University Gadchiroli.
- A great number of Cultural and sports activities/programs and activities are conducted
- NSS unit of 50 students and organize camps.
- College magazine is published by students.

Institutional Weakness

- Infrastructure and own building
- No minor and major research project
- No 2 (f) and 12 (b) status to the college
- The high dropout rate of students
- Lack of awareness of higher education in students and parents.
- No junior College is attached to our college.
- Computers, books in the library, laboratory, and essential equipment.
- No research opportunity for students as ours is UG college
- Lack of non-salary funding

Institutional Opportunity

- To obtain 2 (f) and 12 (b) status
- Publications of papers and books,
- Organise conferences/seminars/workshops and training courses.
- NAAC accreditation
- Alumni Association Registration
- More MOUs with institutions of National and International repute
- Scope for participation in social work

- Organization of skill development programs

Institutional Challenge

- Lack of awareness of higher education among students and parents
- Low attendance in classes
- To reduce students' dropout rate
- Implementation of NEP
- Student progression to higher education
- To provide placement and job opportunities.
- To increase the percentage of passing students in final year exams.
- To increase admission to non-professional courses like BA
- To obtain funding from the agency for research

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The Vision, Mission, and Objectives of the institution aim to provide affordable quality education to every section of society. The institute focuses on the all-around personality development of students through its forums such as Career and Students Council, N.S.S. These forums ably equip them with various skills, improve their personalities to a mature level and indoctrinate values commensurate with the socio-cultural needs of today.

The college is a multi-faculty institution offering courses in Arts and Home Science. The Management and Principal support and motivate the staff for effective delivery of the curriculum through timely logistic support. The curriculum is reinforced through guest lectures and field visits. The College organized various programs on wildlife conservation through guest lectures.

The Department of Household Biology and Geography carries out activities that sensitize the students to environmental awareness. The Management and Principal motivate the faculty for self-improvement through participation in conferences, seminars, workshops, orientations program, and refresher courses.

The faculty members maintain a daily, teaching diary for better planning of the curriculum. The NSS unit organizes a variety of activities and guests to inspire and educate the students and the college has implemented a feedback system. curriculum to transfer the knowledge relevant to Professional Ethics, Gender, Human Values, and Environment. The college has a special counseling program for girls. The college has successfully organized human rights and women's empowerment programs.

Teaching-learning and Evaluation

The admission process of the institution is in accordance with the university guideline. The institute admits students from various reserved categories as per the reservation policy of the competent authority. The institute caters to the learning needs of students of different backgrounds and abilities.

The institution has proficient faculty members from diverse backgrounds.

The institution utilizes student-centric methods and experimental learning approaches.

The institution ensures good performance from students through outcome-based education by calculating attainment levels of outcomes. The institute has adopted a continuous Internal evaluation Mechanism prescribed by the University to achieve academic excellence.

Student-centered methods, such as experiential learning, participatory learning, and problem-solving methods are used to enhance the learning experience. The centered method as well as the traditional method is being used for college students. Teachers explain difficult concepts to students in local contexts in simple terms. For the science stream and practical subjects like geography and home economics are included in the curriculum and students do different experiments in the laboratory which help develop observational and practical skills. Viva-voce in practical exams helps develop the thinking ability, IQ, and EQ. of students and prepares them to face future interviews. Field trips and industrial visits help them explore new areas and learn new things. We organize guest lectures by experts from various disciplines in every session.

The internal assessment mechanism is transparent and robust in terms of frequency and mode. Our college has designed an internal evaluation system for the CBCS semester pattern which follows the norms of the affiliated university. For all papers of each semester, continuous assessment consists of unit tests and assignments. This assessment makes the internal assessment of the college clearer and stronger. The internal evaluation system also helps the student to develop an interest in the subject.

Research, Innovations and Extension

The college has always encouraged the faculty members to attend professional as well as developing training programs. The institute puts in sincere efforts to promote research culture amongst the faculty and students by motivating and encouraging them to publish their work in reputed journals and conferences. The college provides financial support to the faculty member to participate in seminar conferences and professional development programs. The institute organizes various seminars and guest lectures to upgrade the knowledge of faculty and students.

The institute organizes seminars/guest lectures to promote interaction between industries and the institution and MoUs are also signed with industries, institutions, and NGOs to organize activities to promote knowledge and quality culture. The NSS department of our college is fully functional. Various programs like tree plantation cleanliness drive blood donation camp distribution of face masks during the pandemic period. The NSS department has also organized quiz competitions on various issues and ensure students' participation. The women's cell of the college organized camps on law awareness. The vaccination for students was held at college. The voter awareness program was organized and the voter registration form were distributed. The birth anniversary and death anniversary of great leaders and freedom fighters are observed in the college regularly.

Infrastructure and Learning Resources

The college offers a variety of information technology resources to assist students and faculty with their studies. This includes computer and internet access. Our college allows teachers and students to use IT-based teaching-

learning methods. In the academic year 2013-14, the college adopted an IT facility for the office, which was previously operated manually, and in the academic year 2022-23, the entire campus provides Wi-Fi access to all students and faculties. On our campus, FTTH Wi-Fi services provide internet facilities with 100 MBPS internet speed. We currently have computers in good working condition with two printers.

The college's IQAC cell keeps track of the website and updates it on a regular basis. The college hires an expert to maintain and repair the computers. Periodically, maintenance and upgrades are carried out.

College Libraries provide the latest quality information of relevance to college education. The library ensures the purchase and use of current titles, print and free online e-journals, and other reading materials with the help of 'The Library Advisory Committee for the development and improvement of the library. Library Website has also been created which facilitates the students to have access to soft copies of syllabi, question banks, Library Rules, free e-resources, e-newspapers, and links to different educational sites.

The institution has adequate facilities for sports and indoor and outdoor games. College teams are organized to compete in state and university competitions, as well as other intercollegiate competitions. The annual cultural festival BHARARI comprises various cultural events. The college NSS unit contains a total of 50 students. The NSS unit conducts various activities such as Cleanliness Drives, College level Special NSS Camp, Rallies, Awareness Programs, and Students participation in State as well as University level NSS Camps. 7 Days Sun Salutation Camp was organized on account of International Sun Salutation Day and celebrated International Yoga Day.

Student Support and Progression

Our college '**S. Chandra Mahila Mahavidyalaya Sakoli**' is located in the rural area of Bhandara district. The students are the primary stakeholders in any educational institution and therefore the college believes that all instructional activity should be centered on them. The college makes an attempt to provide significant learning opportunities for student's holistic growth by organizing several committees for student assistance and advancement. The college maintains its commitment and accountability toward students.

The students are benefited from scholarships for the assessment period. The College facilitates students with the **Government of India Post-Matric Scholarship**, all types of **State Government scholarships**, etc. The college has established regulations to encourage students to participate in extracurricular and co-curricular activities.

The college has established a student support system that includes a grievance redressal cell, student council cell, an anti-ragging cell, women's empowerment cell, a suggestion box, feedback mechanism etc. The mechanism for student and staff grievance redressal and prevention of sexual harassment is strong and active in college. The offline complaint system, policy document, and code of conduct are well-defined and available.

The college has established a career counseling and competitive examination cell. Various Competitive guidance programs, test competitive exams, career counseling & guidance, etc. have been organized. A total number of 06 students progressed to master during the assessment period.

Various sports and cultural activities have been organized and participated in by the college per year for the assessment period. The students actively participate in sports like Kabaddi and Kho-Kho and secured the second position at the University level.

'S. Chandra Mahila Mahavidyalaya Alumni Association, Sakoli formed an alumni association on the college level. The institute maintained strong and healthy interactions with alumni. The institute is in the process of registering an alumni association. Alumni contribute their inputs in feedback for the college development.

Governance, Leadership and Management

The college aims to provide education to socially, economically, and educationally disadvantaged students, and to attain this aim we have been striving hard since the inception of the institute. The governance and leadership are in accordance with the vision and mission of the institution. The institution adopted a quality culture in the teaching-learning process. The institution has always tried to lead the progress and development of the learners. The governing body, College development committee, Local management committee, principal, and IQAC coordinator play an important role in shaping the institution and effectively managing the growth of the college. The principal organizes meeting regularly with heads and members of various departments/committees to deal with various issues. The Academic Calendar is prepared every year at the commencement of the session. It is finalized after adequate discussion with the staff. The decentralization of administration and governance is observed at all levels.

The college is prepared to adhere to the directions and guidelines regarding the syllabus and teaching-learning process. The institution prepared the code of conduct for teachers, students, and non-teaching staff. The faculty members are encouraged and assisted financially to participate in National/International conferences and seminars.

Feedback obtained from various stakeholders, analyzed and are taken into consideration.

The Perspective Plan is prepared with a budget and adequate resources are allotted for the effective implementation of activities

Institutional Values and Best Practices

The college is meant for woman's development so that the tribal and backward regions through education based on human values, social responsibility, and patriotism get opportunities in the future. The founder faced many problems and difficulties while developing this college. S. Chandra Mahila Mahavidyalaya Sakoli is the women's undergraduate college in the faculty of Arts and B.SC. Home Science in Sakoli Taluka of Bhandara District. The Institute shoulders its prime responsibility to be proactive in efforts towards the all-round and multifaceted development of students.

The Institute informed students to strictly obey all the suggested guidelines to enable them to live as well-cultured human beings. The Institute displays important information for students on the college notice board (and website) about professional ethics, code of conduct norms, rules, and values. The institute uses Led lamps to minimize the economic burden of electric bills on the institution. The institution also has an overhead tank of water and RO is installed to gate safe drinking water to each and every washroom are having pipelines from the overhead tank to get enough supply of water every day. The institute celebrates National, and International Days, NSS camps are conducted, and Great person's Birth and Death Anniversaries are celebrated regularly. The institute and its NSS unit actively rendered their services to widespread the required knowledge

of voting rights among rural people in collaboration with Government authorities like Sarpanch and Tahasildar. The institute organizes environmental concerns activities to help the student to know about environmental promotion. The institute offers counseling and a competitive exam center to help students improve their employability. The institute has been adopting and prevailing certain best practices for the last few years on a regular basis and functioning effectively. The institute provides Dress distribution to needy students and “state and center government scholarships “ are two best practices.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	S.CHANDRA MAHILA MAHAVIDYALAYA SAKOLI
Address	GADKUMBHALI ROAD SAKOLI DIST-BHANDARA
City	SAKOLI
State	Maharashtra
Pin	441802
Website	www.scmm Sakoli.org

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal(in-charge)	Sumedha S Lanjewar	07186-299022	8208057540	-	sumedhawalke8@gmail.com
IQAC / CIQA coordinator	Atul S Durge	-	7875275846	-	atuldurge89@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	For Women
By Shift	Regular Day

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details

State	University name	Document
Maharashtra	The Rashtrasant Tukadoji Maharaj Nagpur University	View Document

Details of UGC recognition		
Under Section	Date	View Document
2f of UGC		
12B of UGC		

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	GADKUMBHALI ROAD SAKOLI DIST-BHANDARA	Rural	0.095	385.59

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA, Humanities	36	HSC	Marathi	120	80
UG	BSc, Science And Technology	36	HSC	Marathi	120	59

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				18			
Recruited	0	0	0	0	0	0	0	0	4	11	0	15
Yet to Recruit	0				0				3			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				11
Recruited	5	3	0	8
Yet to Recruit				3
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	5	0	5
M.Phil.	0	0	0	0	0	0	3	0	0	3
PG	0	0	0	0	0	0	2	5	0	7
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
		0	0	0	

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	0	0	0	0	0
	Female	310	0	0	0	310
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		Year 1	Year 2	Year 3	Year 4
SC	Male	0	0	0	0
	Female	20	28	30	23
	Others	0	0	0	0
ST	Male	0	0	0	0
	Female	28	31	16	19
	Others	0	0	0	0
OBC	Male	0	0	0	0
	Female	88	87	89	68
	Others	0	0	0	0
General	Male	0	0	0	0
	Female	1	3	2	3
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		137	149	137	113

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	Multidisciplinary/ Interdisciplinary subjects were present in the prescribed syllabus of our university. The affiliated university and the Government of Maharashtra are yet to introduce National Education Policy 2020 completely. The college will take enough efforts to introduce various courses in the future and design the syllabus to cope with the industries and employers. Students will be skillful having the knowledge and potential to compete in the modern age. The college is planning to make the students equipped with knowledge and skills that will lead them to start up their own businesses. So, they will have better opportunities for employment.
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2. Academic bank of credits (ABC):	The affiliating university is going to register itself with the academic Bank of Credit (ABC) under the DigiLocker framework. As per guidelines, colleges are informed to register the students to create ABC IDs. The college is continuously communicating with students and successfully created ABC IDs. Some students are facing issues with Aadhar linking and other technical issues at present. ABC provides multiple entry and exit facilities with credit transfer colleges have been developing faculties for ICT-based teaching pedagogy. Academic Bank of Credits (ABC) will digitally store the academic credits earned by students from higher education institutions registered with ABC for awarding degrees/Diplomas/Certificates.
3. Skill development:	As per the new guidelines by the RTM Nagpur University, the NEP 2020 will be introduced and it will be obligatory for affiliated colleges to run skill-based courses. For this, the college is promoting Skill-based education to the students. Imparting Quality Education is the main objective of the college and hence we will take every effort to inculcate & imbibe a positive approach among its learners. Mentoring students is one of the most important practices of the college. The faculties are communicating with the students and trying to help them in shaping their careers also. The experience and knowledge of faculties will definitely help the students to explore future employment after graduation and to lead a better life.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	Our college is situated in rural and Naxal areas and the students come from remote and backward villages. The students are well acquainted with Indian culture and traditions. The college runs undergraduate courses in Arts and Home Science and the medium is Marathi. As the students come from rural areas and their first language is Marathi, the courses are being taught taking into account their linguistic ability and skills. The regular teaching-learning process is going on for a better understanding of the students. During the covid 19 pandemic, online classes were conducted. The promotion of Indian languages is one of the main objectives of the college and after the university's approval, the college will commence various courses focusing on Indian languages and Culture

5. Focus on Outcome based education (OBE):	As the college is affiliated to RTM Nagpur University, the courses run in line with the permission and guidelines of the university. The University has already guided the affiliated colleges to obtain Program outcomes and Course outcomes for each program and course every year. The faculty members regularly calculate the progress of the students and obtain Program and Course outcomes. There may be changes in the attainment and evaluation of outcomes provided by the university recommendations.
6. Distance education/online education:	The college is affiliated to RTM University and hence affiliating colleges haven't been permitted to start distance/online education. If the University permits, our college will commence some courses in distance mode. As we conducted classes in online mode during the pandemic period, our teachers and students are well aware of the use of technology for the effective teaching-learning process. The faculties are consistently upgrading them by attending various professional training programs.

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	Yes, the Electoral Literacy Club has been set up in our college and it is in functional mode. The Electoral Literacy Club has been regularly contributing to voters' literacy and inculcating democratic values by arranging various activities.
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	Yes, the formation of Electoral Literacy Club is made up of faculty and students coordinator. The principal of the college has issued an office order regarding the Electoral Literacy Club referring to their duties and responsibilities. It is fully functional. The faculty members attend meeting regularly at Tahsil Office and get acquainted with the new changes in the voting process.
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of	Our college has organized a voter awareness camp in the college for the student and guided the students to register as voters. The forms for voter registration have been distributed and properly filled in data also. The same forms were handed over to the Voting Registration Officer. Every year Voters Day is

<p>poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.</p>	<p>observed in our institution.</p>
<p>4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.</p>	<p>Awareness programs have been arranged in the college to inculcate democratic values among the students. We have been consistently encouraging the students to cast their votes. Rallies have been organized to promote awareness among the people also.</p>
<p>5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.</p>	<p>The students above 18 are encouraged to enroll as voters in the electoral roll of concerned constituencies. The college has filled in voter registration forms and collected forms were submitted to the tahsil office for further action.</p>

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
237	189	152	152	141

File Description	Document
Upload Supporting Document	View Document
Institutional data in prescribed format	View Document

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 10

File Description	Document
Upload Supporting Document	View Document
Institutional data in prescribed format	View Document

2.2

Number of teaching staff / full time teachers year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
10	10	10	5	3

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
47.85	40.06	39.65	9.15	08.00

File Description	Document
Upload Supporting Document	View Document

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

The institute is affiliated to the Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur. It follows the curriculum designed and prescribed by the University. The college ensures effective curriculum delivery, a well-planned and documented process, which is designed by the university. Every effort is made to impart quality education to the satisfaction of the students.

1. Preparation of Academic Calendar: The college undertakes to prepare the academic calendar at the commencement of the new session. It collects information about all academic activities from all departments and prepares the calendar which helps to plan the curriculum delivery.

2. Distribution of Workload: The heads of departments conduct meetings at the end of each semester to allocate the teaching workload. Subjects are assigned to teachers according to their areas of interest, specialty, and expertise.

3. Timetable Preparation: The timetable committee creates a semester timetable for each class based on the basic norms and requirements. The syllabus is already divided into the number of hours in which each teacher is supposed to engage. The class test and examination are conducted to assess the knowledge gained by the students. This timetable is displayed on the student noticeboard at the start of each session.

4. Teaching Plan: At the beginning of the session the teachers prepare the teaching plan of their respective subjects. These teaching plans are verified by the principal of our college. There is somewhat flexibility in the teaching plan, so as to adopt the changes if any.

5. Teacher's Diary: Each teacher keeps a personal timetable, a subject-wise semester teaching plan, a daily teaching plan, details of leaves, and academic activities in an academic teaching diary provided by the institute. The academic diary is closely checked by the principal.

6. Teaching Methodology: Short videos, classroom seminars, charts, Posters, models, PDFs, and other ICT-based teaching methods are used. For effective teaching-learning, many teaching approaches such as field visits and exhibitions and group discussions, and group projects are employed. Compliance with the curriculum is verified by the Head of the Departments and a review is carried out.

7. The institute hosts guest lectures and seminars to improve subject-related knowledge. Faculty and students can participate in these activities, interact with specialists from various fields, and enrich and update their subject knowledge.

8. At the department level, meetings are held to examine curriculum delivery, and the difficulties if any are resolved by making the required arrangements.

File Description	Document
Upload Additional information	View Document

1.2 Academic Flexibility

1.2.1

Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Response: 08

File Description	Document
List of students and the attendance sheet for the above mentioned programs	View Document
Institutional data in the prescribed format	View Document

1.2.2

Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response: 17.8

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
42	0	35	36	42

File Description	Document
Institutional data in the prescribed format	View Document

1.3 Curriculum Enrichment

1.3.1

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

Our college is affiliated to Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur. We follow the university curriculum. Considering the shortcomings of the university curriculum to transfer the knowledge relevant to Professional Ethics, Gender, Human Values, Environment, and Sustainability College implemented all the above issues.

Professional Ethics

The teachers are specially trained as per UGC recommendation by the Ministry of Human Resource Development, Govt. of India. The training is in the form of Orientation Courses (Induction Programs), Refresher Courses, Short Term Training Courses, Seminars, and Workshops attended by faculty members. The non-teaching staff is allowed every time to attend the training programs for their professional upgrading.

Gender

The college has anti-sexual harassment and grievance redressal cell as well as an anti-ragging cell. The Anti-ragging Committee investigates any gender unfairness or individual harassment activities. The college has a special counseling program for girls. The college has successfully organized human rights and women's empowerment programs. Various programs are organized on International Women's Day. The birth anniversary of Savitribai Phule was also celebrated as Women's Teachers' Day. All facilities are provided for Girls. Health-related issues of girl students are resolved by providing local hospital services. Girls' Common Room is available. Equal opportunity is provided to girls for training and participation in various sports and cultural events.

Human Values

The National Service Scheme (NSS) of our college organizes activities like health check-ups and aids awareness rallies, Yoga Day, Youth Day, etc. Volunteers of NSS participate in Swachh Bharat Abhiyan regularly as well as during NSS camp. The NSS instills in the students, human qualities such as honesty, integrity, respect, and discipline. During the lockdown period of the pandemic (Covid-19) has organized e-quiz, video, and visit as an awareness program organized by Dept. of food science and Nutrition and IQAC. A mask distribution program was also organized for people in Rural areas in the Bhandara district.

Environmental and Sustainability

It is a matter of pride to mention that our college has been offering Environmental Science as one of the subjects at the Undergraduate level in the second year of each program, which is compulsory for all faculties (i.e., Arts and Home Science). To promote better environmental awareness and eco-friendly practices, our college conducts a wide range of co-curricular activities like debates, essay writing, guest

lecturers, etc.

The Department of household biology and Geography of our college organized the program, quiz, and other activities on “Ozone Day” separately to create awareness of these important issues and instill a sense of responsibility among the students. Maximum LED bulb used for saving power.

File Description	Document
Upload Additional information	View Document

1.3.2

Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 0

1.3.2.1 Number of students undertaking project work/field work / internships

File Description	Document
Institutional data in the prescribed format	View Document

1.4 Feedback System

1.4.1

Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

Response: D. Feedback collected

File Description	Document
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Enrolment percentage

Response: 54.5

2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

2021-22	2020-21	2019-20	2018-19	2017-18
137	149	137	113	118

2.1.1.2 Number of sanctioned seats year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
240	240	240	240	240

File Description

Document

Institutional data in the prescribed format

[View Document](#)

Final admission list as published by the HEI and endorsed by the competent authority

[View Document](#)

Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.

[View Document](#)

2.1.2

Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 89.35

2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

2021-22	2020-21	2019-20	2018-19	2017-18
112	116	116	103	107

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
124	124	124	124	124

File Description	Document
Institutional data in the prescribed format	View Document
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	View Document

2.2 Student Teacher Ratio

2.2.1

Student – Full time Teacher Ratio
(Data for the latest completed academic year)

Response: 23.7

2.3 Teaching- Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:

The college uses various student-centric methods as follows for enhancing learning experiences. In addition to the traditional methods the institution also adopts technology for effective teaching-learning. Teachers demonstrate to elaborate the difficult concepts in their local context as well as with the help of ICT tools.

Experiential Learning: For home science faculty and the subjects like Geography and Home

Economics practicals are included in the syllabus and students perform different experiments in the concerned labs which help to develop observations and practical proficiency. Viva-voce in the Practical Examination helps to develop the thinking ability of students and also prepares them to face interviews in the future. Field trips and industrial visits help them explore new areas and learn new things. Student Excursion is also organized for a better understanding of nature, the environment, and society.

Participative Learning: Annual Social Gathering: every year in the month of February or April we conduct an annual social gathering for 2 days. We organize different quiz Competitions, debates, Dance competitions, Singing competitions, Mehndi, Rangoli, and cultural competitions, and students are also appreciated and given trophies, gifts, and certificates for their excellence. Industrial visits and study tours are organized by various departments as part of the learning process. A poster competition is held to enhance the understanding of various scientific concepts Best out of Waste competitions are also organized for enhancement of the imaginative power and to inspire the students for participating in the learning process. College Magazine is published as the best platform for students' thoughts and expressions. Many articles, poems, stories, etc. are collected from the students as well as faculty members. Many workshops are organized by various departments and the experts are invited to deliver lectures. Rallies on different occasions are also organized to promote social awareness. We organized different Sports Outdoor as well as Indoor, like Kabaddi Kho Kho, Kabaddi, Cricket, Running, Chess, Carrum, etc. Students are encouraged to participate in university-level sports and cultural activities. The essay competitions are organized for the students and Plantation of Trees by the teachers and students aids in making the environment better.

Problem-solving methods:

College Library -

information regarding different books and different sites is provided to the students for further reading.

File Description	Document
Upload Additional information	View Document

2.4 Teacher Profile and Quality

2.4.1

Percentage of full-time teachers against sanctioned posts during the last five years

Response: 50.67

2.4.1.1 Number of sanctioned posts year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
15	15	15	15	15

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	View Document

2.4.2

Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

Response: 86.84

2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
9	9	9	4	2

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	View Document
Institution data in the prescribed format	View Document
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities	View Document

2.5 Evaluation Process and Reforms

2.5.1

Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

Internal evaluation is an important aspect of the evaluation process for the holistic development of students. With this in mind, our college has created an internal assessment method for the CBCS semester pattern that follows the affiliating university's criteria. The CBCS pattern combines continuous assessment (CA) with an end-of-semester exam (ESE). For all of the papers every semester, the continuous assessment consists of unit tests and assignments. This evaluation makes the college's internal assessment clear and robust. Each semester, a timetable for internal examinations is created. Internal tests are administered by the concerned teachers in accordance with the college's timetable. These tests and assignments are required for all students. Every semester, these tests are held, and the timetable for these tests is displayed on the college noticeboard for the convenience of students and teachers. Teachers have complete discretion in assigning marks to students based on their attendance, and performance in tests and assignments. Internal assessment is more transparent, which allows teachers to evaluate students more accurately. The internal evaluation system also aids the student's interest in the subject. Students' active engagement in this process improves their general comprehension. In this approach, the internal evaluation mechanism is transparent and reliable in terms of frequency and mode.

File Description	Document
Upload Additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1

Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

At the beginning of the course, the students are familiarized with the course content, Course outcomes, and program outcomes. In the first class of the session, Concerned teachers discuss the course outcomes and give them a brief idea about the topics to be covered during the semester and give them a list of reference books that they need to refer to.

2) Our Institute is affiliated to Nagpur University Nagpur it follows the curriculum prescribed by the University. The University has designed objectives for all the programs and uploaded them on the university website.

3) A bridge course is conducted for the new students to get acquainted With the University pattern.

4) All these outcomes have been prepared very carefully by discussing with the concerned faculties taking into consideration the syllabus prescribed by Nagpur University.

5) The details of the course content and course outcome are displayed on the Institutional website.

- 6) program outcomes, program-specific outcomes, and course outcomes for all programs offered by the institution are intimated to the teacher's student and also parents and Alumni PTM and Alumni meet
- 7) The students are motivated to learn various life skills, and communication skills through different activities and also informed about the possible career opportunities after graduation.
- 8) The results of the University examinations analyzed to assess the academic progress of the students and the performance of the students are reviewed by the Academic Committee and staff Council.
- 9) The institution permits teachers to participate in workshops, seminars, conferences, and FDP to enrich them to attain the outcomes.
- 10) The teachers in the institution actively participate in a workshop on the restructuring of the whole curriculum organized by other institutions of the affiliated university.

File Description	Document
Upload Additional information	View Document

2.6.2

Attainment of POs and COs are evaluated.

Explain with evidence in a maximum of 500 words

Response:

The program outcomes, program-specific outcomes, and course outcomes of the students are evaluated after the semester-end examinations through the mechanism of internal assessment by class tests, class assignments, practical examinations as well as field visits. In the regular evaluation process, students can discover their weaknesses and strengths so that they can improve their performance in the semester examination conducted by the university. The semester final examination was conducted by the University for the Summative Assessment of the students for that semester. The institution focuses on all the varied aspects of the course as well as the probable problem areas that need to be addressed in the due course of action. During the session, the faculty members take all the effective measures to make sure about completion of the syllabus and the attainment of all the program outcomes.

The Program outcomes, program-specific outcomes, and course outcomes are clearly stated in the curriculum by the university and the college. These are defined and are interlinked and aligned with each other. The POs, PSOs, and COs are defined keeping in mind changing economic, social, and developing business scenarios and evolving expectations of various stakeholders, catering to the needs of varied stakeholders. The attainment of POs, PSOs, and COs are evaluated by the college on a factual basis. The evaluated COs attainment in turn helps to arrive at the attainment of POs and PSOs.

The methods for evaluating the attainment of POs, PSOs, and COs is given below-

Result Evaluation:

It is a direct method, the scores and the grades achieved by students in examinations are observed. The results analysis of each course of B. A and BSc(Home Science) program is done to check the effectiveness of teaching methods as well as the level of knowledge, skills, etc obtained by students.

Teaching and Learning Process:

While teaching and learning process level of understanding, the response of students and inculcation of topic has been observed by the teacher. Assignments, unit tests, project works, etc. are also helpful to assess the level of attainment of learning objectives.

Student Participation and Performance in the Events:

A plethora of activities are organized by the college for developing the holistic personality of the students. These activities comprise a variety of curricular, co-curricular, extra-curricular, and extension activities. These activities contribute towards the attainment of program outcomes and program-specific outcomes and course outcomes. Therefore, the participation and performance of students in various activities are used to evaluate the attainment of program outcomes, program-specific outcomes, and course outcomes. A higher level of participation and performance of students in various activities signify a higher level of attainment. The level of attainment and performance of the students are discussed in the College Development Committee meetings, IQAC meetings, meetings with the principal, departmental meetings, etc. Strategy for the attainment of POs and COs gets decided during these meets. Mentors and staff focus on slow learners to motivate them for academic and overall development and participate in various activities.

File Description	Document
Upload Additional information	View Document

2.6.3**Pass percentage of Students during last five years (excluding backlog students)**

Response: 70.18

2.6.3.1 Number of final year students who passed the university examination year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
26	7	4	1	2

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
26	8	4	4	15

File Description	Document
Institutional data in the prescribed format	View Document
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	View Document
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	View Document

2.7 Student Satisfaction Survey**2.7.1****Online student satisfaction survey regarding teaching learning process****Response:** 3.27

File Description	Document
Upload database of all students on roll as per data template	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description

Document

Institutional data in the prescribed format

[View Document](#)

3.2 Innovation Ecosystem

3.2.1

Institution has created an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

Faculty upgradation is one of the missions of the college. The college focuses on faculty participation in research and innovations. The college has always encouraged the faculty members to attend professional as well as developing training programs. The college has established an IPR cell.

The college provides financial support to the faculty member to participate in seminar conferences and professional development programs. The college encourages the faculty to participate in national international conferences and seminars. The college has always encouraged faculty members to publish papers in reputed journals.

3.2.2

Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 10**3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
6	0	3	1	0

File Description**Document**

Institutional data in the prescribed format

[View Document](#)**3.3 Research Publications and Awards****3.3.1****Number of research papers published per teacher in the Journals notified on UGC care list during the last five years****Response:** 0**3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description**Document**

Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website

[View Document](#)

Institutional data in the prescribed format

[View Document](#)**3.3.2****Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years****Response:** 0

3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	View Document

3.4 Extension Activities**3.4.1**

Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

Response:

S Chandra Mahila Mahavidyalay Sakoli organizes various programs to sensitize the students to social problems. The college always focuses on the student's holistic development by organizing awareness programs impacting social issues. Our college organized rallies on population day and cleanliness. The NSS department of our college is fully functional. Various programs like tree plantation cleanliness drive blood donation camp distribution of face masks during the pandemic period. The NSS department has also organized quiz competitions on various issues and ensure students' participation. The women's cell of the college organized camps on law awareness. The vaccination for students was held at college. The voter awareness program was organized and the voter registration form where distributed. The birth anniversary and death anniversary of great leaders and freedom fighters are observed in the college regularly. The students of our college visited Anganwadi and the government hospital. The fruit distribution was done there.

File Description	Document
Upload Additional information	View Document

3.4.2

Awards and recognitions received for extension activities from government / government recognised bodies

Response:

S Chandra Mahila Mahavidyalaya Sakoli has participated in various extension activities. The contribution of our college towards social awareness has been recognized by various government and non-government bodies.

The college has organized many rallies on various social issues from time to time.

- Recognition Letter from Grampanchayat Office Lawari
- Recognition Letter from Maharashtra State Board Road Transport Corporation Sakoli Aagar
- Recognition Letter from Grampanchatyat Office Chargaon/Sundari
- Recognition Letter from Gajananbaba Temple Trust Sakoli
- Recognition Letter from Maharashtra State Aids Controlling Society

File Description	Document
Upload Additional information	View Document

3.4.3

Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

Response: 27

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
04	17	06	00	00

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	View Document
Institutional data in the prescribed format	View Document
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	View Document

3.5 Collaboration

3.5.1

Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 6

File Description	Document
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	View Document
Institutional data in the prescribed format	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The Institution has adequate infrastructure and other facilities for,

- teaching – learning, viz., classrooms, laboratories, computing equipment etc
- ICT – enabled facilities such as smart class, LMS etc.

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

The management understands the value of infrastructure and other facilities in improving the teaching and learning process. The college has 310 UG students in regular mode. The campus has outstanding facilities for teaching-learning and professional advancement. The principal office (01), administrative office (01), classrooms (03), library (01), girls' common room (01), and washroom (01) are all located on the campus. Other facilities supplied to the students include clean washrooms and clean drinking water. The following is a list of available infrastructure resources:

1) **Classrooms:** For conducting theory classes, the college has a sufficient number of well-generated, large classrooms with enough lighting and ventilation. Every classroom has a sufficient number of seats. The classrooms are equipped with traditional teaching equipment and are comfortably furnished to satisfy the needs of the students.

2) **Laboratories:** The college contains one Nutrition laboratory for Home Science Department, and other labs developing in progress, which allow students to do regular practical's during the academic year and at the semester-end examinations.

3) **Library:** The college contains a library containing 676 books. The college library has signed a Memorandum of Understanding with the neighboring college library, Shrimati Gopikabai Bhure Mahila Mahavidyalaya, Tumsar, Dist- Gondia.

Our college believes in the holistic development of our students; thus, they are encouraged to participate in sports and cultural activities at the same time, and they are praised and rewarded properly.

Sports: - The institution has adequate facilities for sports and indoor and outdoor games. Indoor games such as Carom, chess, and Ludo are available at the institute. Outdoor sports such as Kabaddi, Cricket and athletic events such as Running (100m, 200m, 400m, 800m) and Long Jump are all available at the institute. College teams are organized to compete in state and university competitions, as well as other intercollegiate competitions. Winners are presented with a memento or a monetary prize.

Cultural activities: - A committee for cultural activities has been constituted. The committee conducts the annual cultural festival BHARARI comprising of various cultural events such as dancing, singing, plays (single and group), etc. Other events were held like rangoli, flower decoration, and poster making

throughout the year. The students enthusiastically participate in several singing and drama programs like 'light vocal Indian' and 'Western vocal' at university levels in INDRADHANUSHYA 2022 and NAVRANG 2020 & 2021.

NSS: - The college unit contains a total of 50 students. The NSS unit conducts various activities such as Cleanliness Drives, College level Special NSS Camp, Rallies, Awareness Programs, and Students participation in State as well as University level NSS Camps.

Yoga: - The yoga department organize various events such as the 7 Days Sun Salutation Camp organized on account of International Sun Salutation Day and celebrates International Yoga Day.

File Description	Document
Upload Additional information	View Document

4.1.2

Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response: 0.86

4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
0.02	0.13	0.15	00	0.95

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	View Document

4.2 Library as a Learning Resource

4.2.1

Library is automated with digital facilities using Integrated Library Management System (ILMS),

adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

The library is the center and heart of any academic college. Our college library is a Learning Resource Centre. The library is the fulcrum of support for the entire Academic Activities of the college. Major Part of the Library is Information, Users, and Library Staff. College Library provides books, and journals as well as update faculty and students on current happening in subjects that are offered and topics covered in the syllabus as well as reference information materials. College Libraries provide the latest quality information of relevance to college education. The library ensures the purchase and use of current titles, print and free online e-journals, and other reading materials with the help of 'The Library Advisory Committee for the development and improvement of the library.

Library Advisory Committee takes care of the requirements of the library viz. Text Books, Reference Books, Journals Periodicals, News Papers, Book Shelves, Computers, Stationary, etc. The mission of the library is to fulfill the goals of the institution by providing qualitative services. Following are a few best practices conducted every year to inculcate reading habits in students to improve their performance and involve students in collection development. Library Advisory Committee holds meeting at regular intervals to contribute and ensure the smooth functioning of the development of the library.

Library Website has also been created which facilitates the students to have access to soft copies of syllabi, question banks, Library Rules, free e-resources, e-newspapers, and links to different educational sites. Open Access facility is available for students, staff members, and alumni. A code of conduct for student borrowers is mentioned on the Library cum ID card of the student. A maximum of 01 books are issued to a student for a week duration and a Maximum of 10 books are issued to faculty members for a period of a session.

The library has Bibliographic Database is created using Microsoft Office MS-EXCEL application. All the bibliographic details of the books are made in MS-EXCEL and an easy book search facility through Find & Select Option acts as Library OPAC.

To inculcate and inspire the reading habit among the students, the Library department held a "Books Exhibition." The record of the books issued and returned was kept properly by the Library department and a visitor register was also maintained for the students and staff members who used the library facilities.

File Description	Document
Upload Additional information	View Document

4.3 IT Infrastructure

4.3.1

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words

Response:

The college offers a variety of information technology resources to assist students and faculty with their studies. This includes computer and internet access. Our college allows teachers and students to use IT-based teaching-learning methods. In the academic year 2013-14, the college adopted an IT facility for the office, which was previously operated manually, and in the academic year 2022-23, the entire campus was provided with Wi-Fi access to all students and faculties. On our campus, FTTH Wi-Fi services provide internet facilities with 100 MBPS internet speed. We currently have computers in good working condition with two printers.

The college's IQAC cell keeps track of the website and updates it on a regular basis. The college hires an expert to maintain and repair the computers. Periodically, maintenance and upgrades are carried out.

File Description	Document
Upload Additional information	View Document

4.3.2

Student – Computer ratio (Data for the latest completed academic year)

Response: 79

4.3.2.1 Number of computers available for students usage during the latest completed academic year:

Response: 03

4.4 Maintenance of Campus Infrastructure

4.4.1

Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

Response: 0.52**4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
0.04	0.05	0.13	0.53	0.00

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 31

5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
116	59	38	35	22

File Description

Document

Year-wise list of beneficiary students in each scheme duly signed by the competent authority.

[View Document](#)

Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).

[View Document](#)

Upload policy document of the HEI for award of scholarship and freeships.

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

5.1.2

Following capacity development and skills enhancement activities are organised for improving students' capability

- 1. Soft skills*
- 2. Language and communication skills*
- 3. Life skills (Yoga, physical fitness, health and hygiene)*
- 4. ICT/computing skills*

Response: B. 3 of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.1.3

Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 33.52

5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
185	107	0	0	0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.1.4

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

- 1.Implementation of guidelines of statutory/regulatory bodies**
- 2.Organisation wide awareness and undertakings on policies with zero tolerance**
- 3.Mechanisms for submission of online/offline students' grievances**
- 4.Timely redressal of the grievances through appropriate committees**

Response: B. 3 of the above

File Description	Document
Details of statutory/regulatory Committees (to be notified in institutional website also)	View Document
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	View Document

5.2 Student Progression

5.2.1

Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 5

5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
2	0	0	0	0

5.2.1.2 Number of outgoing students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
26	7	4	1	2

File Description	Document
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	View Document
Institutional data in the prescribed format	View Document

5.2.2

Percentage of students qualifying in state/national/ international level examinations during the last

five years

Response: 0

5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description

Document

Institutional data in the prescribed format

[View Document](#)

5.3 Student Participation and Activities

5.3.1

Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 0

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description

Document

Institutional data in the prescribed format

[View Document](#)

5.3.2

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 0.8

5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
4	0	0	0	0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.4 Alumni Engagement

5.4.1

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

S. Chandra Mahila Mahavidyalay Sakoli Dist. Bhandara is established in the academic year 2013-14 in the rural area of Bhandara district for women by D. K. Health and Welfare Society Chichgarh, Gondia. It is the only college in rural areas for women in sakoli taluka.

The college has an alumni association but it is not registered. Our alumni are taking higher education in different streams of higher education.

This association is active and conducts annual meetings. Every year Various concerns relating to the college physical facilities are discussed during the meeting. By this alumni association a healthy interaction of current students with passed out students. is done. Alumni extends suggestions for the improvement of the college. Suggestion where noted and principal in his address explain timeline for the fulfilment of the suggestion.

Alumni association Undertakes various activities as counselling of the students, career guidance, help in field and industrial visit, etc.

File Description	Document
Upload Additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Response:

S. Chandra Mahila Mahavidyalaya Sakoli was established in 2013 with the aim to impart quality higher education to girl students from impoverished, rural, and inaccessible regions under the visionary leadership of the president of the D.K Health & Welfare Society. The college aims to provide education to socially, economically, and educationally disadvantaged students, and to attain this aim we have been striving hard since the inception of the institute. The governance and leadership are in accordance with the vision and mission of the institution.

Vision and Mission Statements

Vision: - Promoting education among students from rural and backward areas and developing self-reliant, competent, and ideal students with moral character.

Statements: -

To impart value-based quality education to girl students from all strata of life.

To create role models for women in society through upliftment and empowerment.

Trying to make students self-reliant, and capable of performing basic duties.

To inculcate freedom, equality, brotherhood, justice, and humanity among the students.

Creating a conducive atmosphere for practical knowledge and confidence in students.

To instill a sense of social responsibility towards nation-building.

To create strong, well-mannered, and disciplined young women by training them in various sports and games.

To foster global competence for employability by knowledge, skills, and attitude to meet the challenges of time.

To give scope and opportunities to hidden qualities in the students.

To help maintain the balance between nature and the environment.

D.K Health & Welfare Society's governing body mentors on every walk of the academic progress. The college development committee, local management committee, staff council, IQAC, NSS, and various committees are functional and contribute immensely to the advancement of the college. The principal is the head of the institution and keeps track of smooth administration. The principal organizes meeting regularly with heads and members of various departments/committees to deal with various issues. The Academic Calendar is prepared every year at the commencement of the session. It is finalized after adequate discussion with the staff. The decentralization of administration and governance is observed at all levels.

The perspective plans are discussed and carried out for the progress of the college. On the basis of the perspective plans the budget and expenditure are considered. The financial audit is regularly done.

The National Education Policy will be implemented this year and the guidelines from the state government and affiliating university have been provided. The college is prepared to adhere to the directions and guidelines regarding the syllabus and teaching-learning process.

File Description	Document
Upload Additional information	View Document

6.2 Strategy Development and Deployment

6.2.1

The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

Response:

The institutional Perspective Plan is chalked out for a minimum of five years. The College Development Committee meeting is organized for the formation of the institutional perspective plan and suggestions are sought. For the development of the institution, the Annual Plan is effectively deployed. Meetings of the stakeholders are called for and the feedback is taken from them on various issues. At the very beginning of the academic year, the institutional academic calendar is prepared based on the university academic calendar. The governing body, Principal, IQAC, and various college committees actively involve to carry out the perspective plan.

The institution prepared the code of conduct for teachers, students, and non-teaching staff. The faculty members are encouraged and assisted financially to participate in National/International conferences and seminars. The policy for this financial assistance has been made for fostering the research and innovation culture in the institution.

The administrative setup is monitored under the able guidance of the principal and all the heads of various committees/cells/bodies.

The appointment of the staff is done by following the appointment and service rules laid down by the State/Central Government and UGC. The due procedure of the appointment is followed by the institution.

File Description	Document
Institutional perspective Plan and deployment documents on the website	View Document

6.2.2

Institution implements e-governance in its operations

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: A. All of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	View Document

6.3 Faculty Empowerment Strategies

6.3.1

The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

The institute encourages teaching and non-teaching staff to enhance their skills and knowledge. The faculties are encouraged to participate in seminars/conferences at the National and International level and to publish papers in reputed journals. Teaching, as well as non-teaching staff, are provided the opportunity to participate in professional development training programs. The faculties are encouraged to take membership in academic bodies also.

Employee Welfare Measures

Defined Contribution Pension Scheme (DCPS) / National Pension Scheme (NPS):

DCPS is deducted from all the employee's salaries every month as per State Government norms.

Life Insurance Scheme (LIC):

LIC premium is deducted from the salary of the employee every month and sent to the LIC office.

Leaves and Reimbursement facilities

Teaching and non-teaching staff are entitled to get the benefits of the various leaves Viz casual leave, earned leave, vacation leave, medical leave, Maternity leaves for ladies, special casual leaves, etc

Group Insurance:

13983 Rs premium (updated) is deducted annually.

Performance Appraisal System for Teaching and non-teaching staff: -

The college has a Performance Based Appraisal System (PBAS) for the teaching staff following UGC regulations, 2010, and four amendments thereafter. Currently, the college follows the guidelines of UGC regulations, 2018. These Regulations may be called the University Grants Commission (Minimum Qualifications for Appointment of Teachers and Other Academic Staff in Universities and Colleges and Other Measures for the Maintenance of Standards in Higher Education) Regulations, 2018.

Teaching staff:

API & confidential reports are collected at the end of the academic year. The performance- Based Appraisal System (PBAS) (API) is divided into three categories.

CATEGORY- I: Teaching, Learning, and Evaluation related activities

CATEGORY- II: Co-Curricular, Extension, and Professional Development Related Activities

CATEGORY -III: Research and Development

Non-Teaching staff:

The Institute office maintains the CR (Confidential Report) file in which the Confidential Report of the performance of the non-teaching staff prepared by the Principal is maintained.

File Description	Document
Upload Additional information	View Document

6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and

towards membership fee of professional bodies during the last five years**Response:** 31.58**6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
8	1	3	0	0

File Description	Document
Policy document on providing financial support to teachers	View Document
Institutional data in the prescribed format	View Document

6.3.3

Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response: 23.08**6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
10	08	00	00	00

6.3.3.2 Number of non-teaching staff year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
08	08	08	08	08

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	View Document
Institutional data in the prescribed format	View Document

6.4 Financial Management and Resource Mobilization

6.4.1

Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

Ours is an Institute where we receive salary grants for the UG program. The Fee Regulating Authority has formed certain norms and regulations beyond which the Institute cannot charge anything. The major part of fees collected is utilized towards the salary of Teaching Staff where appointments are not made by the government. All other expenses are also met from collected fees only. When funds of a larger quantum are required our trust D K Health and Welfare is consulted.

The process for mobilization policy is given below:

Institute detailed budget.

Institutional receipts (Tuition and Development fees as per FRA) are properly deposited and utilized for the institute's salary and non-salary expenditures. This complete process is monitored by the clerk and Principal.

As per the requirements of different departments, laboratories, libraries, stores, student support, and infrastructure facilities, quotations are invited from the suppliers/dealers/contractors.

The comparative statements are prepared and the principal forwards the recommendations in consultation with the concerned in-charges, Head of Departments, and Principal to the management.

Order is placed by the office to respective agencies.

Mechanism of Internal and External Financial Audit: -

The budget estimates and audited statements are prepared regularly. Internal and external audits are carried out to ensure effective and efficient use of financial resources. There is a proper allocation and utilization of the annual budget.

Internal Audit: -

The internal financial audit is a continuous process and authorized clerks mainly handle it. Internal audit is carried out annually.

External Audit: -

Every year a group of external auditors comprising a team of chartered accountants perform the auditing of the institute's financial records and book as per guidelines of the income tax department. For external audit, Management has appointed a chartered accountant Mr. Rajesh Chatur and Associates who takes care of the external audit at the end of every financial year.

File Description	Document
Upload Additional information	View Document

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

The IQAC develops and applies quality benchmarks for the various academic and administrative activities of the institute. The IQAC focuses on insuring a learner-centric environment on the campus. The IQAC collects feedback from various stakeholders. It arranges and analyses properly to check the progress of the institute from time to time. The IQAC plays a pivotal role in shaping and reinforcing quality culture in the academic and administrative process. It acts as the nodal agency for the institute to coordinate quality-related activities including the adoption and dissemination of good practices. The IQAC rises institutional capabilities to higher levels for better mechanisms of continuous improvement.

The IQAC provides the proforma for feedback in required numbers, according to the student's strength. Continued feedback is important in order to remain aligned with goals, create strategies, development of students, and improve relationships.

The IQAC was established on 27/1/ 2021 and contributed significantly to the development and improvement of quality. Following are the quality initiatives by the IQAC

1. Received guidance on the preparation of NAAC under the PARAMARSH scheme with DB science college Gondia.
2. Ensured maximum participation of the faculties in various webinars during the pandemic organized by the mentor college on the accreditation process.

- 3.Guided and motivated the faculties to organize various workshops, guest lectures, and seminars for the students.
- 4.Motivated the faculty members to enhance their skills and update their knowledge by doing orientation, refresher, faculty development courses, and short-term courses.
- 5.Guided the faculties in the proper documentation of each program.
- 6.Organized various meetings and demonstrated the NAAC process.
- 7.Organized workshop for non-teaching staff and invited expert talk.
- 8.Coordinated various committees to organize programs for students' holistic development.
- 9.Encouraged the faculties to improve the teaching-learning process and methodology with maximum use of technology.
- 10.Actively involved and supported the activities organized by the NSS department.
- 11.Initiated field visits, study tours, and industrial visits for the students.
- 12.Encouraging faculties for higher education (Ph.D.) and research.
- 13.Initiated the preparation of UGC recognition under 2(F)

File Description	Document
Upload Additional information	View Document

6.5.2

Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
- 2.Academic and Administrative Audit (AAA) and follow-up action taken**
- 3.Collaborative quality initiatives with other institution(s)**
- 4.Participation in NIRF and other recognized rankings**
- 5.Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Response: D. Any 1 of the above

File Description	Document
Quality audit reports/certificate as applicable and valid for the assessment period.	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.

Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

Promotion of gender equity: -

Gender equity refers to “fairness of treatment for both women and men, according to their needs. This may include equal treatment or treatment in terms of rights, benefits, obligations, and opportunities”. Since its inception in 2009, the organization has been running co-education and does not permit any kind of gender insensitivity. Being a Girl’s college, to understand the importance of gender equality among girl students and employees, the institute pays attention to providing equal chances to all for the activities which include their personal development, Higher education, extra-curricular and co-curricular activities, equal representation on various committees formed at department as well as institute level. Institute has formed a woman’s grievance cell/anti-sexual harassment cell to sort out the issues raised. Institute shows gender sensitivity in providing facilities such as:

Security and Safety:

- Separate washrooms are available for female students and staff. Whenever girls’ students participate in various activities which are held outside the institute then women professors or attendants accompany them
- Identity cards have been allotted to each and every student. Students are instructed to wear ID cards and College uniforms while coming to college.
- Anti-Ragging committee, Discipline Committee, Grievance Redressal Cell, and Anti Sexual Harassment Cell are formed to resolve student problems and to control illegal acts regarding female students
- Complaint box is kept on premises for illegal activity. First-Aid Box is also available and maintained
- Cultural events/festivals are observed that create awareness and make the students understand gender equality.
- Majority of the faculties are women so they interact and solve girls’ problems from time to time

Counseling:

- Mentor-mentee scheme is functional in the institute to guide and support the students.
- Female staff counsels the female students regarding personal hygiene, menstrual cycle, use of sanitary napkins, etc. Women Cell organizes workshops and programs on themes like Women Empowerment, Mental and Physical Healthcare for Women, and workshops on the Law for the Prevention of Sexual Harassment of Women.
- Institute conducts parent-teacher meetings under the guidance of the principal. Parents put their views and difficulties with reference to academics, finances, health, or any other issues.

3. Any other relevant information:

Medical and Health Check-ups camps: Medical and Health Check-Up camps are organized.

Awareness program: Awareness programs and workshops on gender sensitivity are regularly organized on campus to make awareness in order to enhance women's empowerment.

Helping needy girls: The poor and needy girl students are provided college uniforms waving off admission and exam fees through the Students Welfare Fund generated by the teachers.

Syllabus of various courses covers and is aware the gender equity:

Curricula in several courses provide an important platform to engage in discussions regarding gender disparities and factors producing and propagating gender inequities in our society. In addition to the curricular engagements, several co- and extracurricular programs highlight the centrality of addressing gender concerns and the need to transform the patriarchal society into a gender-equal society.

File Description	Document
Upload Additional information	View Document

7.1.2

The Institution has facilities and initiatives for

1. Alternate sources of energy and energy conservation measures
2. Management of the various types of degradable and nondegradable waste
3. Water conservation
4. Green campus initiatives
5. Disabled-friendly, barrier free environment

Response: E. None of the above

File Description	Document
Policy document on the green campus/plastic free campus.	View Document

7.1.3

Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

- 1.Green audit / Environment audit**
- 2.Energy audit**
- 3.Clean and green campus initiatives**
- 4.Beyond the campus environmental promotion activities**

Response: E. None of the above

7.1.4

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

S Chandra Mahila Mahavidyalaya maintains an inclusive environment for all with tolerance and harmony towards cultural, regional, linguistic, communal socio-economic, and other diversities. Our college undertakes various initiatives in the form of celebration of days of eminent personalities, National Festivals, NSS camps, and other cultural activities. Such activities provide an inclusive environment by bringing teachers and students with diverse backgrounds on a single platform. The institution believes in the equality of all cultures and traditions as is evident from the fact that students belonging to different castes, religions, and regions are studying without any discrimination. Though the institution has diverse socio-cultural and linguistic backgrounds, we do not have any intolerance towards cultural, regional, linguistic, communal socio-economic, and other diversities. With great enthusiasm, we celebrate the national festivals, birth anniversaries, and memorials of great Indian personalities like Mahatma Gandhi, Dr. Bhimrao Ambedkar, Sarvapalli Radhakrishnan, Lal Bahadur Shastri.

NSS organized Rangoli competitions, voter awareness, debate competitions, speech competitions, poster competitions, quiz competitions, etc to awaken love for the nation are organized. NSS unit organized a residential camp in a nearby small village to aware people of cleanliness and organizes various cultural activities such as dance, drama, singing, speech,

debate, etc. All these activities provide tolerance and harmony towards cultural, regional, linguistic and socioeconomic, and other diversities. The NSS units in our college participate in various programs related to social issues organized by other colleges.

The institute organizes a two days annual gathering (youth and cultural festival) every year. This contains lots of cultural competitions in which one of the competitions is a fancy dress competition to provide a platform for students to represent various states of India which create regional harmony in them. Constitution Day and Voter's Day are also organized by our college to create awareness about our Constitution and the importance of voting respectively.

The constitutional values are inculcated and are sown to each admitting generation with vibrancy and passion through a plethora of activities every year including staff.

National festivals, constitution day, Dr. Ambedkar's birth and death anniversary, etc. have been celebrated to aware of the significance of our rights, duties, and responsibilities towards our Nation.

File Description	Document
Upload Additional information	View Document

7.2 Best Practices

7.2.1

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

Best Practice I:

Title: Dress distribution to the students.

Objective:

- 1) To Provide Financial help to needy and poor students for educational purposes.
- 2) To improve Girl child education in rural (Naxalide) area
- 3) To improve the educational status of the students
- 4) By distributing dress to students social responsibility is maintained
- 5) Every student able to come in college in uniform

Context: Most of the students hailing from the poor strata of society take admission in our college. Due to poor financial condition, they have no money to pay admission fees, college uniform, textbooks, exam fees, expenses for transportation etc. Due to this they face hardship in getting education and many brilliant students are left with no option for education. Realizing this, faculty members have decided to help such students by contributing some amount from their payment every month.

Practice: Hence to fulfill this dream of helping the needy students to complete their education and score good marks, full time regular faculty of the college contribute a fixed amount every month and from this amount collected, distribute uniform, Competitive exam guidance books, Sports material or whatever

they require.

Evidence of Success: Such help rendered by the faculty not only motivates and inspires the students but it also enables them to perform better in their respective fields. E.g. In session 20-21, Ku .Tabassum sheikh of B.Sc III year who was given a dress performed excellent in studies The wonderful performance of students motivates the faculty's enthusiasm and gives them great satisfaction.

Best practice – II

Giving state government and Central government scholarships

Objective:-

- 1) To increase the number of students graduating from rural areas by spreading awareness about various scholarship schemes of state and national government.
- 2) Scholarship is given to all liable students of both the faculties of Arts and Home Science.
- 3) It helps the students to manage their higher education expenses
- 4) When the government informs about the filling of scholarship forms immediately forms are get filled up by the students on Maha D.B. T.portal. this portal is available in English and Marathi language
- 5) Scholarship directly get credited to students' account

Context

To provide the right of education to economically backward students who stays away from education stream because of lack of awareness about various schemes of government related to scholarships. For proper implementation of the scholarship program, the nodal officer is appointed in the university. all their orders are followed by the college. Every student gets their ID and password to fill up the application form. Without going to the office of the Maharashtra government students can get enroll themselves for scholarships.

Merit students also got scholarships for their performance. Special categories students get scholarships for Merit.

Practice:-

Various activities to make students aware of scholarship schemes of state and central government have been conducted as well as students were guided about Do's and Don'ts of scholarship form filling. We have observed that, because of sessions conducted, Institute is witnessing an increase in reserve category students' admissions as well as economically backward students every year.

Evidence of Success:-

Due to the above-mentioned program conducted by the college, the students are able to continue their higher education through scholarships and get admitted to M.sc. And M.A. Their awareness and interest have increased a lot. It is observed that students benefitting from a scholarship provided by state and central government has notable count as tabulated below:-

Sr. no.	Academic Year	Total no. of Admissions	Scholarship beneficiary students
1)	2017-2018	141	22
2)	2018-2019	152	35
3)	2019-2020	152	40
4)	2020-2021	194	61
5)	2021-2022	237	117

7.3 Institutional Distinctiveness

7.3.1

Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

S.Chandra Mahila Mahavidyalaya Sakoli Dist.Bhandara was established by D K Health and Welfare Society chichgarh Ta,Deori dist Gondiya on 15 July 2013.The Founder of the college Late Shri Pemasji Khobragade. He was a social worker, current posit the work of the soiety Dr.Rita Premdasji khobragade (Dr.Rita Ajay Lanjewar).Two other college of the Gadchiroli district. He was a dream to through education in a backward region. Woman education based on human values, social responsibility and patriotism.

The founder had a noble vision to bring in the light of wisdom by removing the darkness of ignorance and to achieve the all-around development of this backward region. We continue his vision, and our vision statement is as follows: "Promoting education among the students from rural and backward areas and developing self-reliant, competent, and ideal students with moral character. Knowledge is the greatest resource today and applied, skill-based and lifelong learning is the demand of the day. What the

youth today wants more than anything else is quality learning that will help them unleash their innate potentialities, acquire useful skills and become productive, creative, and responsible citizens. We are fully prepared for that and totally committed to educate the young in an exemplary manner, and remain useful to the society by assiduously participating in the arduous task of nation building. The college is located at such a place where it is easily reachable for the economically weak students from nearby villages. This ensures that the students residing in the nearby village and the first generation learners are accommodated. The students in our college are mostly from the disadvantaged sections of the society, and they have got a clear aim before them which is to learn and shape their future. The institution provides all kinds of assistance to students to acquire knowledge and develop skills. The institution aims at all-round personality development of students. A personality development, confidence building activities and add on courses to ensure their growth. The college has an active NSS which contribute for the society. As many of the students are first generation learners, the college has to involve the parents in their growth, progress and achievement by conducting parent teachers meet. The college also felicitates parents of meritorious students during Annual gathering 'Bharari' every year. The college has also started 'Students Mentoring System' wherein each student is under the mentorship of a faculty member. Thus the students are personally counseled and academically helped during their journey in this institute. Provide the web link of the institution .

Future Plans of Actions for the Next Academic Year

- Submission of self-study Report for 1st cycle NAAC accreditation process.
- Enhancement in student-centric and innovative teaching methods.
- More use of LMS and e-resources in the teaching-learning process.
- To undertake minor and major research projects.
- Purchase of New computers
- To strengthen coaching for competitive exams and professional courses.
- To introduce courses on human values and professional ethics
- To motivate faculty and students to publish research papers in the UGC Care Listed journals and to motivate students to participate in national and international sports events.
- To organize food festivals along with the traditional day.
- To organize workshops on IPR and industry-academic innovative practice.
- To strengthen Alumni Association and their support.
- To organize gender sensitization programs
- To organize extracurricular activities for the overall development of students
- Increase in capability enhancement Schemes
- To work on the incubation centre.

5. CONCLUSION

Additional Information :

S. Chandra Mahila Mahavidyalaya Sakoli focuses on imparting quality education to the girl's students from backward and rural areas. The college is progressing in the academic as well as non-academic sphere. The management has always supported the institution to adopt a quality culture of teaching and learning. The College has qualified and experienced staff. The staff is fully enthusiastic and dedicated. Being the only women's college in Sakoli taluka we have ample scope and opportunities to bring out great change in the society regarding women's education. The percentage of women in higher education is increasing with the motivation and counselling of the students as well as parents in nearby areas. The staff is making every effort to bring all women into the mainstream and get education for the upliftment of women. Door-to-door counseling is offered at the beginning of the session every year. The efforts taken by the staff have resulted in an increase in student enrolment.

The college runs with the aim to make holistic development of the students and prepare them to lead a better life contributing the nation building. Various programs and activities are conducted on campus to provide every opportunity to the students and bring out hidden talents among them.

The college is preparing for UGC recognition and grants by undergoing the 2(F) and 12(B) processes. The state-of-the-art infrastructure and facilities will be provided to students in the upcoming years. The students are happy with the current progress of our college in line with the results and academic activities. The students are enjoying the curricular

Concluding Remarks :

The college intends to be accredited by the NAAC as it would examine the quality of the teaching-learning process in particular and the institution in general. The institute will welcome the suggestions offered by the peer team and strive to progress to the next level. The overall development of the students is the main purpose of the institution. The teaching and non-teaching staff hand in hand will continuously strive for the progress of the college.

We welcome the NAAC peer team to visit our institution.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																														
1.2.1	<p>Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)</p> <p>Answer before DVV Verification :</p> <p>Answer After DVV Verification :08</p> <p>Remark : As per clarification received from HEI, DVV input is recommended.</p>																														
1.2.2	<p>Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years</p> <p>1.2.2.1. Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>42</td> <td>0</td> <td>35</td> <td>36</td> <td>42</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>42</td> <td>0</td> <td>35</td> <td>36</td> <td>42</td> </tr> </tbody> </table>	2021-22	2020-21	2019-20	2018-19	2017-18	42	0	35	36	42	2021-22	2020-21	2019-20	2018-19	2017-18	42	0	35	36	42										
2021-22	2020-21	2019-20	2018-19	2017-18																											
42	0	35	36	42																											
2021-22	2020-21	2019-20	2018-19	2017-18																											
42	0	35	36	42																											
2.1.1	<p>Enrolment percentage</p> <p>2.1.1.1. Number of seats filled year wise during last five years (Only first year admissions to be considered)</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>137</td> <td>149</td> <td>137</td> <td>113</td> <td>140</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>137</td> <td>149</td> <td>137</td> <td>113</td> <td>118</td> </tr> </tbody> </table> <p>2.1.1.2. Number of sanctioned seats year wise during last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	2021-22	2020-21	2019-20	2018-19	2017-18	137	149	137	113	140	2021-22	2020-21	2019-20	2018-19	2017-18	137	149	137	113	118	2021-22	2020-21	2019-20	2018-19	2017-18					
2021-22	2020-21	2019-20	2018-19	2017-18																											
137	149	137	113	140																											
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137	149	137	113	118																											
2021-22	2020-21	2019-20	2018-19	2017-18																											

240	240	240	240	240
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Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
240	240	240	240	240

Remark : As per clarification received from HEI, DVV input is recommended.

2.1.2 Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

2.1.2.1. Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
120	120	120	110	117

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
112	116	116	103	107

2.1.2.2. Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
120	120	120	120	120

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
124	124	124	124	124

Remark : As per clarification received from HEI, DVV input is recommended.

3.4.3 Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

3.4.3.1. Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
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14	18	9	0	0
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Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
04	17	06	00	00

Remark : As per clarification received from HEI, DVV input is recommended.

3.5.1 ***Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.***

Answer before DVV Verification :

Answer After DVV Verification :6

Remark : As per clarification received from HEI, DVV input is recommended.

4.1.2 ***Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years***

4.1.2.1. Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
0.19	0.13	0.22	00	1.80

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
0.02	0.13	0.15	00	0.95

Remark : As after calculation done in the supporting documents provided by HEI, DVV input is recommended.

4.3.2 ***Student – Computer ratio (Data for the latest completed academic year)***

4.3.2.1. Number of computers available for students usage during the latest completed academic year:

Answer before DVV Verification : 5

Answer after DVV Verification: 03

Remark : As per clarification received from HEI, DVV input is recommended.

4.4.1 ***Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)***

4.4.1.1. Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
0.59	0.23	1.25	2.26	0.16

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
0.04	0.05	0.13	0.53	0.00

Remark : As after calculation done in the supporting documents provided by HEI, DVV input is recommended.

5.1.2 Following capacity development and skills enhancement activities are organised for improving students' capability

1. *Soft skills*
2. *Language and communication skills*
3. *Life skills (Yoga, physical fitness, health and hygiene)*
4. *ICT/computing skills*

Answer before DVV Verification : C. 2 of the above

Answer After DVV Verification: B. 3 of the above

Remark : As per clarification received from HEI, DVV input is recommended.

5.1.3 Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

5.1.3.1. Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
203	127	0	0	0

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
185	107	0	0	0

Remark : As per clarification received from HEI, DVV input is recommended.

5.1.4 The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: B. 3 of the above

Remark : As per clarification received from HEI, DVV input is recommended.

5.2.1 **Percentage of placement of outgoing students and students progressing to higher education during the last five years**

5.2.1.1. **Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
2	0	0	0	0

5.2.1.2. **Number of outgoing students year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
2	0	0	0	0

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
26	7	4	1	2

Remark : As per clarification received from HEI, and the values for the metric i.d. 5.2.1.2 be same as the values of the metric i.d. 2.6.3.1, thus DVV input is recommended.

5.3.2 **Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)**

5.3.2.1. **Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
31	0	0	0	0

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
4	0	0	0	0

Remark : As per clarification received from HEI, DVV input is recommended.

6.3.3 **Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years**

6.3.3.1. Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
1	10	5	0	0

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
10	08	00	00	00

6.3.3.2. Number of non-teaching staff year wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
0	1	2	0	0

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
08	08	08	08	08

Remark : As per clarification received from HEI, DVV input is recommended.

6.5.2 **Quality assurance initiatives of the institution include:**

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
2. **Academic and Administrative Audit (AAA) and follow-up action taken**
3. **Collaborative quality initiatives with other institution(s)**
4. **Participation in NIRF and other recognized rankings**
5. **Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Answer before DVV Verification : B. Any 3 of the above
 Answer After DVV Verification: D. Any 1 of the above
 Remark : As per clarification received from HEI, DVV input is recommended.

2.Extended Profile Deviations

ID	Extended Questions																				
1.1	<p>Number of students year wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>237</td> <td>194</td> <td>152</td> <td>152</td> <td>141</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>237</td> <td>189</td> <td>152</td> <td>152</td> <td>141</td> </tr> </tbody> </table>	2021-22	2020-21	2019-20	2018-19	2017-18	237	194	152	152	141	2021-22	2020-21	2019-20	2018-19	2017-18	237	189	152	152	141
2021-22	2020-21	2019-20	2018-19	2017-18																	
237	194	152	152	141																	
2021-22	2020-21	2019-20	2018-19	2017-18																	
237	189	152	152	141																	
2.1	<p>Expenditure excluding salary component year wise during the last five years (INR in lakhs)</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>2.89</td> <td>1.67</td> <td>2.95</td> <td>7.44</td> <td>4.01</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>47.85</td> <td>40.06</td> <td>39.65</td> <td>9.15</td> <td>08.00</td> </tr> </tbody> </table>	2021-22	2020-21	2019-20	2018-19	2017-18	2.89	1.67	2.95	7.44	4.01	2021-22	2020-21	2019-20	2018-19	2017-18	47.85	40.06	39.65	9.15	08.00
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